



Erasmus+



***The European Identity through Art***  
**(2014-1-PT01-KA201-000912)**

**Transnational Meeting**

Santarém (Portugal), November 6<sup>th</sup> and 7<sup>th</sup> 2014



# Meeting Alinement

**I.** Contract rules and obligations.

**II.** Administrative and financial issues of Erasmus+ projects.

**III.** *The European Identity through Art:*

- project presentation;
- common documentation;
- common methodologies;
- mobilities schedule.

# I. Contract rules and obligations

- Our project number is **2014-1-PT01-KA201-000912** and it was approved with the grant of 258 415.00 €.

Country	Project Management and Implementation	Transnational Project Meetings	Learning/Teaching/ Training Activities		Total
			Travel	Subsistence	
<b>Portugal</b>	12 000.00	-	14 945.00	16 250.00	<b>43195.00</b>
<b>Poland</b>	6 000.00	3 040.00	13 140.00	15 750.00	<b>37930.00</b>
<b>Czech Republic</b>	6 000.00	3 040.00	17 520.00	23 250.00	<b>49810.00</b>
<b>Italy</b>	6 000.00	2 300.00	13 750.00	18 250.00	<b>40300.00</b>
<b>France</b>	6 000.00	1 725.00	12 375.00	15 750.00	<b>35850.00</b>
<b>Greece</b>	6 000.00	4 560.00	17 520.00	23 250.00	<b>51330.00</b>

- Our financial contract will have retroactive effects, since 1st September 2014;
- After the contract signature, we will have a first amount of money, corresponding to **40% of the grant** requested for each country;
- After the first year of the project, we have to submit in the Mobility Tool an **intercalary report** , and only then we will receive the second amount of money, the **other 40%** (in order to receive the second amount of money, we have to **at least have spent 70% of the first 40%**);
- The **final 20%** of the grant will only be paid after the submission of the final report.

- Our project will be evaluated based on **quality criteria** and have a **score till 100 points**.
- Quality criteria:
  - the final products and learning results (impact in the participants);
  - the impact in the organizations;
  - the quality of the measures applied to support the mobilities (preparation, monitoring and validation of the learning results achieved by the participants);
  - the quality of the dissemination activities;
  - the wider impact of the project on individuals and organizations outside the project.

# II. Administrative and financial issues of Erasmus+ projects

- **Mobility Tool**

- We will work on an online platform, the **Mobility Tool**, where the mobilities and activities will be inserted and where we will answer to questionnaires after the mobilities (comments and evaluation of the activities abroad, as well as the preparation and *follow-up*).
- If necessary, a day before the mobility and a day after for the travel can be added (the extra days will count for the total grant). The local of departure is the sending organization and the destination is the receiving organization (the report of different locals of departure and destination must be justified in the Mobility Tool).

- **Budget transference**

- **20%** of the budget gave to any rubric (Project Management and Implementation, Transnational Project Meetings or Learning/Teaching/Training Activities) can be transferred to other rubric, except if the transference is for Project Management and Implementation.
- Transference to rubrics that weren't financed are not allowed, except if it's for Special Needs.

- **Travel/ Subsistence (support documents)**

- We must have the certificate of presence in the activities (transnational meeting and mobilities) signed by the receiving organization, that specifies the name of the participant, the aim of the activity and the starting and ending dates.
- We must keep the boarding passes and other receipts that prove our travel.



- **Project Management and Implementation**

- All our activities must be described in the Final Report;
- Our final products must be uploaded on the Dissemination Platform (EST Platform or Mobility Tool).

- **Communication**

- **email will be the base of communication** between the National Agencies, through the Mobility Tool platform, and the schools; that email will be established in the financial contract that will be signed per each country with his National Agency and, in case of alteration, the National Agency must be informed/ attention to SPAM;

- All our outside communications (dissemination) and activities must show the European Union financing, so we must say the project is financed by the European Commission and insert the EU logotype, according to the orientations related to the visual identity (consultation on

[http://ec.europa.eu/dgs/education\\_culture/publ/graphics/identity\\_en.htm](http://ec.europa.eu/dgs/education_culture/publ/graphics/identity_en.htm) and

[http://ec.europa.eu/dgs/communication/services/visual\\_identity/pdf/use-emblem\\_en.pdf](http://ec.europa.eu/dgs/communication/services/visual_identity/pdf/use-emblem_en.pdf)).

**III.**

***The European Identity  
through Art***

## **Part D. Description of the project**

- **Rationale of the project in terms of objectives pursued and needs to be addressed:**
- The project focuses on the analysis of two types of artistic language of the human being, architecture and painting:
  - \* artistic retrospective of the European architecture in different historical periods, in order to enhance the common artistic influences in the European territory, according to the artistic production of each partner;
  - \* historical and pictorial analysis of a painting from a representative painter from each partner country, from the modern or contemporary period, to be reproduced by the students, having in mind a personal creation of art and the establishment of artistic dialogue.

- Aims of the project:

- \* increase the historical and artistic knowledge of the participants;
- \* increase the awareness of the European historical and cultural patrimony;
- \* promote the European dimension;
- \* promote the improvement in History and Art teaching;
- \* promote the acquisition of linguistic competences and ICT skills;
- \* prevent early school leaving.

**Those aims will make the previous needs disappear** in every partner school in what concerns the promotion of the European dimension, the integration of a common and international project, where educational practices and personal experiences can be shared, the acquisition of linguistic competences and ICT skills and the prevention of early school leaving, involving the participants in an appealing international project.

We have to realize that in every partner school there are **students who have learning and economical difficulties and lower cultural knowledge** and taking part in this project may be one way to fight or **overcome these disadvantages.**

- **Cooperation and communication among all project partners**
  - Internet (email or eTwinning platform);
  - Virtual conference with partners through chat or skype;
  - Face to face, in the transnational meeting and during the mobilities (crucial moments to discuss the different stages of the project, task distribution, to monitorise and evaluate the activities, making the necessary changes).
  
- **Purpose and frequency of the transnational project meetings:**
  - Aims of the mobilities:
    - \* knowledge and analysis, *in loco*, of architectonical and pictorial monuments from the partner countries;
    - \* learning motivation to the participants;
    - \* development of respect and linguistic skills;
    - \* promotion of an European dimension, showing students and teachers that they are European citizens taking part in a common project;
    - \* development the respect for other people and cultures.

- These mobilities will allow the discussion of the different stages of the project, task distribution, evaluation of the project and, if necessary, its reformulation, face to face.
- They will happen every three months, one in each school term, through the duration of the project (two years) and they will include the participation of students and teachers from the partner countries, regardless their sex, religion or other discrimination issues.
- In these mobilities, besides the work done at schools, it is also supposed to be in touch with local administration entities (city council,...).



- **Project priorities:**

- Improving the attainment of young people, particularly those at risk of early school leaving;
- Promoting the professional development of staff and youth workers in ICT methodologies.

- **Most relevant topics addressed by our project:**

- Creativity and culture;
- ICT - new technologies - digital skills.

- **Expected results – Final products:**
  - the construction of a **chronological timeline of the European art** (digital support): pictures and description of the local monuments in the mother tongue, English and in the second language used at school (French, Spanish,...);
  - doing an **identity card of each country**, (historical and cultural facts), and creating an **European Union identity card**, in the mother tongue and English;
  - the **production of a painting, done in group, in which the students play the role of artistic producers of the European identity** (the work will be done during mobilities to be shown in each partner school, as final work);
  - the **production of common didactic work used to teach the subjects of History and Art**;

- the **creation of a website**, where the final works will be shown and where students and teachers can communicate in pre-established moments: festivities, such as, Christmas, Carnival, Easter and school holidays. This website will contain all the done works, in the mother tongue, in English and in the second foreign language taught in the partner schools.
- Unmeasurable results:
  - awareness to the preservation of historical and cultural heritage;
  - the promotion of the European dimension;
  - the awareness of every participant as builder of a common Europe;
  - the acquisition of linguistic and ICT skills by teachers and students;
  - the knowledge and personal experiences of every person who takes part in the project;
  - the prevention of early school leaving.

## Part E. Preparation

- **Transnational meeting**
  - **signature of a protocol** where all the stages will be written (main activities, criteria to receive students and the activities that must be done either by teachers and students);
  - **production of documents** to be used during the project (research guidelines, quizzes for students, evaluation tables and the budget report from each partner).
- **Mobilities**
  - developing of the **presentations**;
  - **preparation meeting** to avoid cultural misunderstandings;
  - **languages lessons** for teachers and students;
  - **meetings with students, their parents and the host families** (security conditions and well-being of the participants);

- the host country will schedule the activities to perform during the mobilities: **mother tongue lessons; sports activities; group painting; study visits** to some monuments and **working sessions**. There will also be a **contact with local authorities and other schools**. (The activities schedule and the invitations will be sent to the partners before every mobility.)
  
- **Project management**
- In each mobility it is demanded to present all the activities carried out in each school partner and to share didactic materials, as well as a meeting to evaluate those activities and to prepare the activities for the following mobility. In this work session each partner will fill in an evaluation form and a management report. Each partner will be responsible for the management of the project finances.

- **Monitorization and evaluation of the quality of the project's activities and results**
- The results and activities will be checked by each school after each mobility and given to the coordinator school that will see if there is any adjustment needed.
- The evaluation will be done through some questionnaires done by the headteacher, teachers, students and parents (before, during and after the conclusion of the project).
- Before each theme there will be a diagnosis quiz on the artistic style to be studied and this quiz will be done again after the end of the theme to check what have been learnt.
- The use of ICT skills will be measured through the quality of the works and through a self-reflection made by each partner.

- At the end of the project there will be a quiz for teachers and students to find out the benefits of the project: linguistic benefits, European dimension( the knowledge of the other countries cultures), cooperation and team work, evaluation of the activities (including mobilities) and the satisfaction taken by the participation in this project ( experiences, knowledge and skills achieved).
- Parents will also be asked about their children's perceptions of the project.

- **Risk prevention**

- In the preparatory meeting at the beginning of the project, each partner will present a **cultural session** about their country (cultural habits/traditions, gastronomy, religion, among other relevant aspects) to prevent cultural shocks.
- From this first meeting there will result a **protocol** with some conditions to be followed, procedures and documents to adopt throughout the project. The purpose is to make each partner responsible in accomplishing the planned activities.
- The headteachers and National Agencies will have an important role regarding issues that partners can't solve.



- Regarding mobilities, partners should have:
  - \* **travel, civic responsibility, sickness/accidents/death insurances;**
  - \* **European Health Card;**
  - \* **special authorization from parents or tutors to go abroad** (students under 18 years old).
  
- The meetings with parents/tutors and students that go abroad or that are host families will assure the necessary conditions regarding participants safety and wellbeing.

- **Activities and indicators of achievement (quantitative and qualitative) of the projects objectives and results:**
    - accomplishment of all the planned activities;
    - accomplishment of all the mobilities and the involvement of all the partners;
    - accomplishment of all the final products: chronological timeline from the European art, identity card per country, European Union identity card, common painting; didactic material for the subjects of History and Art; website;
    - check-list with the planned/done activities;
    - analysis of the evaluation/satisfaction inquiries of the project, in order to evaluate the accomplishment and extension of it.
- (Additional criteria to measure the success of the project: dissemination activities and number of visits to the website.)

## F. Implementation

- Weekly **school club**, in which students can voluntarily subscribe and work in the several themes/activities (nevertheless, not only the students from the club but also all students from the different classes can develop some activities: each partner will do a logo to be chosen in the first mobility – to be used in all documents, as well as the Erasmus+ logo –, pictorial analysis of paintings in the Art classes and the study of artistic styles, that will be developed in History classes).
- Each partner has to **select a modern or contemporary painter** to do a research work and then a digital support presentation about his/her life and work as well as the characteristics of his/her artistic style.

- The coordinator school will build a **website** that will be available to all partners, in order to be up-to-date with the work done during the project.
- There will also be developed a **study of each artistic style** and in each partner school there will be carried out some **school trips to visit local, regional, national monuments** in order to improve students knowledge in these areas and also to consolidate the History and Art contents.
- During the two year project there will be **six mobilities** (learning, teaching or training activities) – key moments where the works regarding each artistic style will be presented.

- In each mobility, the host school will present a session about the history and culture of the country, as well as its educational system, and study visits to representative monuments both for students and teachers. It will also be responsible to organize the following activities:
  - \* work sessions to present what has been done, to share didactic materials, to prepare the next activities and monitorize/evaluate the implementation of the project (teachers);
  - \* session to produce a painting in group, linguistic session in English and mother tongue and sports/body expression session (students).

- **Added value of the learning, teaching or training activities**  
(Please describe the arrangements for recognition or validation of the learning outcomes of the participants in learning, teaching or training activities)
  - Recognition or validation of the learning outcomes of the participants in learning, teaching or training activities (Europass, ECVET, Youthpass, ECTS...);
  - Each partner will give a certificate to participant teachers and students in each mobility. It will be required to the National Europass Centre of each partner to recognize the competences for participating in the several mobilities of the project “The European Identity through Art”, bearing in mind the number of hours/days of training.

## Part G. Follow up

- **Impact**

- The expected impact both from teachers and students focus on the improvement of the knowledge of the European Art, the development of the artistic sense, awareness to preserve historical and cultural heritage, improvement of linguistic skills specially in English and each mother tongue, the development of ICT skills, promoting European dimension, having positive consequences on future active and responsible citizenship and the respect for multiculturalism.
- The activities will be included in the contents of the subjects of History and Art, foreign languages and ICT and the purpose is to focus on the growth of European integration of each partner, the strict cooperation between the school communities involved and on the improvement of learning how to learn, in order to increase life-long learning perspectives.

- Teachers will also have a wide range of didactic materials available on the website that the school community and partners will have access. They will also be able to contact with the different educational methodologies and technics from all partners, promoting their professional development. The activities will also improve their teaching quality, team work and daily pedagogic technics. Regarding the school as an institution the project will be useful in terms of services, educational mission, competences and knowledge development, that will contribute to a learning community.
- This project will also allow a wide training, because both teachers and students will disseminate what they have learnt with their peers and school community.



- Students will have positive benefits by participating in the project activities because they are motivating and will have a positive effect in their school life, improving their learning and reducing their school failure and premature school leaving.
- The expected impact will be have a local level as it will involve each partner school population and community, the knowledge of all participant countries and European history and culture.
- Regarding regional level there will be the dissemination of the project to other nearby schools and the connection with regional/local authorities.
- The National/European and/or International level will be accomplished through the website, a final product available to any institution or school or any person with access to the Internet.

- **How will you measure the previously mentioned impacts?**
- The national and European impact will be measurable through the **number of visits to the website.**
- In global terms the project will be gradually evaluated in each mobility using the **diagnostic and evaluation questionnaires** and the implementation **check-list**. Its purpose is to check what has been learnt and the satisfaction of teachers and students involved.
- The evaluation of the results, all the activities done with our students and the final products will be available in the project website, which will be accessible to the school community.

- Before and after each theme, there will be a diagnostic questionnaire about the artistic style to be studied, so that the learning process can be evaluated. There will be seven artistic questionnaires, one for each artistic style and for the painter(s) chosen by each partner.
- The ICT domain will be measured by the analysis of the quality of the work and also by a self assessment reflection of each partner.
- At the end of the project, there will be another questionnaire (teachers/ students/ parents) to evaluate the advantages of the project in terms of linguistic competences, European dimension (knowledge of each country cultural aspects), cooperation and team work, evaluation of the activities, including mobilities and satisfaction in participating in the project (experiences, knowledge and competences acquired).

- **Dissemination:**
  - The coordinator school will keep the **website of the project** up-to-date, which has all the activities and final products;
  - **Students** involved in the mobilities will present their experience to their classmates and Club members;
  - In each mobility, teachers and students will **visit other schools from different educational levels**, in order to involve their school community in the project subject as well as in the European spirit;
  - In each partner **school website** there will be a link to the project website, where the activities and final products will be available;
  - **Regional or national media** will announce the project activities and the mobilities;

- The project's activities will be announced through the **school newsletter**, received by parents and regional/national media;
- In the coordinator school there will be a session called "Escola de Pais", an internal project, about this Erasmus+ project (it will be asked the partners to also develop a **session to the school community** to disseminate the project);
- The project will be given to **local authorities** and **heritage management institutions**;
- Using the **eTwinning** platform, the project will have an European visibility and dimension.

- The dissemination activities will be in charge of the teachers from each partner school involved in the project as well as the headteachers of each school. The purpose is to guarantee the full implementation of the project and its goals in institutional terms.
- The fact that the dissemination is done through digital support means it has a free implementation cost, except the cost of the website and the Google publication. The coordinator school will be in charge of these costs.
- The results of the project will be available to all teachers and students in the project website, which is a teaching resource for Art and History classes.
- The visibility of the project will be guaranteed by the local/regional/national media and the use of eTwinning platform will ensure the international level of the project.

- **Common documentation**
- **Common methodologies**

- **Mobilities schedule:**
  - Greece (Classic Art);
  - France (Romanic style/Gothic);
  - Italy (Renascence style);
  - Czech Republic (Baroque/Rococo);
  - Poland (Neoclassic/Romantic style);
  - Portugal (modern and contemporary painting).